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NOTICE OF THE FIRM'S PRIVACY POLICY

Pursuant to the Gramm-Leach-Bliley Act and related Federal Trade Commission Regulations this notice will inform you, our client, of our firm's policy regarding the privacy of client information. As attorneys, we have been and continue to be bound by professional and ethical standards of confidentiality that are much more stringent than those required by law. Therefore, we have always protected your right to privacy and confidentiality, and will continue to do so in the future.

Acquisition of Client Information: The firm collects nonpublic personal information about our clients from our clients so that we can provide legal services to them. Depending upon the requirements of a particular matter, we may also request nonpublic personal information from third-parties. However, this information is never obtained without our client's specific authorization of the type of information and the source(s) from which it may be obtained.

Disclosure of Nonpublic Personal Information: As your attorneys, we have an ethical obligation to never disclose any information about our clients, including nonpublic personal information, unless required by law, specifically authorized by our client, or as described below. For purposes of our business relationships with our clients, we may disclose client information in the following situations:

- **Employees of the firm:** Employees that need such information to conclude a transaction for which the client has engaged the firm.
- **Service Providers:** As with any business, we have our own accounting, insurance and other service firms which we may need to provide information that the regulations consider nonpublic personal information. An example might be your account activity for our accounting firm or computer consultants we retain to increase the efficiency of our computer processing systems. We have always insisted that any such information that needed to be disclosed for a business purpose be considered confidential and not used for any purpose other than the specific business need.

Security Arrangements: To ensure our clients that their privacy is a major part of the firm's commitment to provide the finest service possible, we maintain physical, electronic and procedural safeguards that to guard our clients' nonpublic personal information, or any other information.

Opt Out Provision: The Federal Trade Commission regulations provide that this notice must include a provision for you to request that the firm not release your nonpublic personal information. While such a request is unnecessary, because the firm does not disclose your nonpublic personal information in a manner that would allow you to opt out, in the interests of satisfying the regulations, we include this Opt Out Provision.